

**SCHROON LAKE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING AGENDA  
REGULAR MEETING  
SCHOOL AUDITORIUM  
THURSDAY, APRIL 22, 2021  
7:00 PM**

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
  - A. March 25, 2021
  - B. March 31, 2021
- IV. Public Participation
- V. Superintendent Report  
2021-2022 Budget Update
- VI. Financial Reports
  - A. Approval of Warrants #9
  - B. Treasurer's Report/Budget Status
  - C. Extra-Curricular Report
  - D. Approve Loan from General Fund to Federal Fund
- VII. Board Discussion and Action Items
  - A. Approve CSE /504 / CPSE recommendations
  - B. Vote: Candidates for the CVES Board
  - C. Vote: CVES Budget
  - D. Accept Petitions for Board of Education Seat
  - E. Vote: Approve Tenure –Sarah Silvernail
  - F. Appoint Election Tellers
  - G. Approve Leave of Absence
  - H. Appoint Kindergarten position
- VIII. Public Participation
- IX. Executive Session (if needed and called)
- X. Adjournment

DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR & BUDGET MEETING  
March 25, 2021

BOARD MEMBERS PRESENT:

Bruce Murdock  
Ashley Barry  
Jared Whitley  
Kevin Kelly  
Susan Repko (by Zoom)

OTHERS PRESENT:

Supt. Gratto      Kate Durant  
Danielle Fosella      Laura Corey  
Sarah Behm      Natalie Loiselle  
Wendy Sargent      Mary Gereau  
Lee Silvernail      Brett Bernard  
Kellie Hafner      Christian Gratto  
Nick Delerbarato      Michele Crandall

BOARD CLERK

Lisa DeZalia

MEETING  
TO ORDER

President Bruce Murdock called the meeting to order at 7:00 pm  
Those present pledged allegiance to the flag.

MINUTES  
APPROVED

A motion was made by Ashley Barry, second by Jared Whitley to approve the minutes of February 25, 2021 as presented. All Board members voted Yes- 5 No-0 motion carried

PUBLIC  
PARTICIPATION

Natalie Loiselle stated that when the Board extended the 2-3 dismissal till the end of the year, what was the time intended for. Teachers work with students however recently Professional Development has been scheduled at this time. Mr. Murdock stated that there was a clarification and that it was not agreed that the dismissal time would not change before the end of the year. It is not uncommon for professional development to be scheduled during a work day.  
Ms. Corey asked the Board if they were aware that administration reported a downward trend in district scores since 2015. There has been no Rti math servicing and the Rti plan that was updated has not been followed. The SLTA would appreciate the Board considering a climate survey to be sent to teachers, students and the community.

TREASURER'S  
REPORT

A motion was made by Ashley Barry, second by Kevin Kelly to accept the Treasurer's Report for February dated 03/17/21 as presented. All Board Members voted Yes- 5 No- 0 motion carried.

CERTIFICATION  
OF WARRANT

A motion was made by Jared Whitley, second by Ashley Barry to approve Warrant #8 dated 03/17/21 as presented. All Board Members voted Yes- 5 No-0 motion carried

**EXTRA CURRICULAR REPORT** A motion was made by Ashley Barry, second by Jared Whitley to accept the Extra Curricular Report dated 02/28/2021. All Board members voted Yes-5 No-0 motion carried.

President Murdock acknowledged the budget status.

**SUPT. REPORT** Supt. Gratto reported on the date for the virtual CVES annual meeting as April 14<sup>th</sup>, any BOE member wishing to attend will need to sign up by next Tuesday. Supt. Gratto congratulated Anna Masionville on being nominated as a Presidential Scholar for NY state. Only 25 students across the state get this nomination. Supt. Gratto informed the Board that it will be necessary to replace the hot water tank at an estimated cost of \$14,000.00

The Board acknowledged a \$500.00 donation form the Schroon Lake Arts Council to help with the cost of the upcoming play.

**SUB CLEANER APPOINTED** Upon the recommendation of Superintendent Gratto, a motion was made by Kevin Kelly, second by Ashley Barry to appoint Justin Kirchberger as a substitute cleaner. Mr. Kirchberger will be compensated \$12.50 per hour. All Board members voted Yes- 5 No-0 motion carried

**HALF TIME ONE ON ONE AIDE POSITION** Upon the recommendation of Superintendent Gratto, a motion was made by Ashley Barry, second by Kevin Kelly to approve the creation of a half time one on one aide position to begin on April 19, 2021. All Board members voted Yes- 5 No-0 motion carried.

**CSE RECS APPROVED** A motion was made by Jared Whitley, second by Ashley Barry to approve the CSE recommendation for #40167. All Board members voted -5 No-0 motion carried.

**RESIGNATION ACCEPTED** Upon the recommendation of Supt. Gratto, a motion was made by Jared Whitley, second by Ashley Barry to accept the resignation of Alexis Anaou as full time bus driver effective 3/8/2021. All Board members voted Yes- 5 No-0

**LONG TERM SUB APPOINTED** Upon the recommendation of Supt. Gratto, a motion was made by Jared Whitley, second by Ashley Barry to appoint Colby May as a long term Physical Education substitute teacher beginning March 9, 2021. Mr. May will be compensated \$175.00 per day. All Board members voted Yes- 5 No-0 motion carried.

**THEATER  
DIRECTOR**

Upon the recommendation of Supt. Gratto, a motion was made by Ashley Barry, second by Jared Whitley to create a position of Theater Director and appoint Suzanne Hurtado this position. Ms. Hurtado will be compensated \$2000.00  
All Board members voted Yes- 5 No-0 motion carried

**TIME KEEPER  
APPOINTED**

Upon the recommendation of Supt. Gratto, a motion was made by Ashley Barry, second by Jared Whitley to appoint Pricilla Gould as the basketball timekeeper. Mrs. Gould will be compensated \$50.00 per game.  
All Board members voted Yes – 5 No-0 motion carried

**COACHING  
APPOINTMENTS**

Upon the recommendation of Superintendent Gratto, a motion was made by Jared Whitley, second by Ashley Barry to make the following coaching appointments:  
Golf- Lyle Hartwell \$1590.00  
Tennis – Brandon Kryszak & Anna Stitt \$1590.00 to be shared equally  
All Board members voted Yes- 5 No-0 motion carried

**SITE  
SUPERVISORS**

Upon the recommendation of Supt. Gratto a motion was made by Ashley Barry, second by Jared Whitley to appoint Amber Mieras and Louise Higgins as site supervisors. Ms. Mieras and Mrs. Higgins will be compensated \$25.00 per hour.  
All Board members voted Yes- 5 No-0 motion carried

**ASSISTANT  
COACHES**

Upon the recommendation of Supt. Gratto, a motion was made by Ashley Barry, second by Jared Whitley to appoint David Pelkey, Rich Dumolin and Brian Baker as unpaid volunteer assistant basketball coaches.  
All Board members voted Yes- 5 No-0 motion carried.

**OT, PT and  
VISION  
CONTRACTS  
APPROVED**

Upon the recommendation of Supt. Gratto, a motion was made by Jared Whitley to approve the following contracts for the 2021-2022 school year.  
OT- Kathyne Kitchen Snide- \$90.00 per hour  
PT- Higgins Adventure Company \$90.00 per hour  
Vision – Anne Kuhl- \$150.00 per hour  
All Board members voted Yes- 5 No-0 motion carried

**BLUE  
PRINT  
RESTORATION**

Lee Silvernail and Brett Bernhard gave an update on the blue print restoration project. Completed blue prints were presented and they requested permission to continue to finish a few more prints. It was agreed that they could have twelve more hours at \$50.00 per hour and an additional \$50.00 in materials to complete the project.  
All Board members voted Yes- 5 No-0 motion carried

Supt. Gratto thanked Mr. Silvernail and Mr. Bernhard for all their hard work and look forward to the blue prints being displayed. He also thanked them along with Melissa Whitley and Christine Gonyeau for setting up the study skills program for the 6<sup>th</sup> grade.

**BUDGET  
PRESENTATION**

Supt Gratto presented the budget overview for the 2021-2022 school year. The Board will need to decide how much fund balance they would like to use. The removal and replacing of the fuel tank was discussed. The estimated cost is \$380,000.00 There are several options as to how to pay for it. By adding \$100,000.00 to the tax levy and using what is left in the repair reserve the rest could come from fund balance. As we have to lower our fund balance it was considered to move \$200,000 to the repair reserve to cover the cost. The COVID relief package could give the district up to \$575,000 dollars, however there is no timeline as to when this money might be received. It is also important to remember that this is a one time payment and will not recur next year. The bus purchase was also discussed and the Board must decide if they will bond the bus or if they would pay for it out of fund balance.

Reading and Math positions were discussed. At this time we have 2.5 reading teachers and no AIS math teacher. It was suggested that we rearrange the elementary staff to eliminate one reading position and advertise for an AIS math person for the elementary. The Board agreed to post for an Elementary AIS Math teacher.

**PUBLIC  
PARTICIPATION**

Kellie Hafner suggested the district hire someone with both reading and math certification. Laura Corey asked how much COVID money was left for this school year. So far only \$19,000 has been received and we have spent more than \$40,000 .

Laura Corey also applauded the Archery team and Mr. Wisser for the great job they did at the virtual state tournament. Mr. Gratto stated that he had not seen the official results yet, but had been told that Gabby DeZalia was the #1 high school archer in the state

**EXECUTIVE  
SESSION**

A motion was made by Kevin Kelly, second by Ashley Barry to go into executive session at 8:05 pm for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. All Board members Voted Yes- 5 No-0 Motion carried

**EXECUTIVE  
SESSION**

A motion was made by Ashley Barry, second by Jared Whitley to move out of executive session at 9:10 pm. No action taken All Board members voted Yes -5 No-0 Motion Carried

ADJOURNMENT A motion was made by Ashley Barry, second by Jared Whitley to adjourn at 9:10 pm.  
All Board members voted Yes - 5 No-0 Motion Carried

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District Clerk

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR & BUDGET MEETING  
March 31, 2021

BOARD MEMBERS PRESENT:

Bruce Murdock  
Ashley Barry  
Jared Whitley  
Kevin Kelly  
Susan Repko

OTHERS PRESENT:

Supt. Gratto  
Danielle Fosella  
Natalie Loiselle  
Mary Gereau  
Sally Delerberato  
Riley Smith  
Gabby DeZalia  
Tamara Belanger  
Michele Crandall  
Beth Root  
Marylou Shaughnessy  
Sharon Smith  
Carly Smith

BOARD CLERK

Lisa DeZalia

MEETING TO ORDER

President Bruce Murdock called the meeting to order at 7:00 pm  
Those present pledged allegiance to the flag.

PUBLIC PARTICIPATION

There were no concerns at this time

HALF TIME ONE ON ONE AIDE POSITION

Upon the recommendation of Superintendent Gratto, a motion was made by Susan Repko, second by Ashley Barry to appoint Suzanne Hurtado as a half time one on one aide to begin on April 19, 2021. Ms. Hurtado will be compensated \$12.50 per hour.  
All Board members voted Yes- 5 No-0

BUDGET PRESENTATION

Supt Gratto presented the budget overview for the 2021-2022 school year. He thanked the Board for allowing another Budget meeting to discuss the budget, deficit spending and the use of fund balance. Staffing is also a concern as the districts demands are changing and it will be necessary to hire an Elementary AIS math position. It was suggested to hire this position and eliminate a reading position keeping budget constraints in mind. Any additional staffing increases will need to be discussed with the Leadership team. Recommendations from the Leadership team will need to be approved by administration with budget constraints in mind. At this time the district is looking at a \$513,148 increase over last year's budget.

**BOE APPROVES BUDGET** A motion was made by Jared Whitley, second by Susan Repko to approve the 2021-2022 school year budget in the amount of \$8,459,937.00  
All Board members voted Yes- 5 No-0 motion carried

**FUND BALANCE DISCUSSION** The district has been directed by the Comptroller to lower the fund balance. \$513,148 will be used to balance the budget this year. A transfer to the repair reserve was discussed as well as using \$74,000 to pay for the school bus.

**REPAIR RESERVE TRANSFER** A motion was made by Ashley Barry, second by Kevin Kelly to transfer \$200,000.00 to the repair reserve fund from the current fund balance.  
All Board members voted Yes- 5 No motion carried

**BUS PURCHASE TRANSFER** A motion was made by Ashley Barry, second by Susan Repko to use \$74,000.00 from the fund balance to pay for the purchase of the 22 passenger school bus.  
All Board members voted Yes- 3 No-2 (Kevin Kelly & Jared Whitley)

**PUBLIC PARTICIPATION** Ms. Loiselle asked why the rush in approving the budget when just last week you had planned to approve the budget at the April Meeting? It was necessary to make the decision regarding the use of fund balance to pay for the school bus for the legal notice. It was asked if the Board still intended to cut a 1.0 reading position and replace it with an AIS math teacher? At this time that is the plan and those that feel there should be a different approach should address their thoughts with the Leadership team.

**EXECUTIVE SESSION** A motion was made by Ashley Barry, second by Jared Whitley to go into executive session at 7:30 pm for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.  
All Board members Voted Yes- 5 No-0 Motion carried

**EXECUTIVE SESSION** A motion was made by Jared Whitley, second by Kevin Kelly to move out of executive session at 8:48 pm. No action taken  
All Board members voted Yes -5 No-0 Motion Carried

**ADJOURNMENT** A motion was made by Ashley Barry, second by Susan Repko to adjourn at 8:48 pm.  
All Board members voted Yes - 5 No-0 Motion Carried

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District Clerk



**RESOLUTION FOR ELECTION OF BOARD MEMBERS**

It is resolved that the Board of Education of the \_\_\_\_\_  
School District cast one vote for \_\_\_\_\_ for one of the five seats  
vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain  
Valley Educational Services) Board. Motion made by \_\_\_\_\_ seconded by  
\_\_\_\_\_.

Vote:    \_\_\_  yes                    \_\_\_  no

It is resolved that the Board of Education of the \_\_\_\_\_  
School District cast one vote for \_\_\_\_\_ for one of the five seats  
vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain  
Valley Educational Services) Board. Motion made by \_\_\_\_\_ seconded by  
\_\_\_\_\_.

Vote:    \_\_\_  yes                    \_\_\_  no

It is resolved that the Board of Education of the \_\_\_\_\_  
School District cast one vote for \_\_\_\_\_ for one of the five seats  
vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain  
Valley Educational Services) Board. Motion made by \_\_\_\_\_ seconded by  
\_\_\_\_\_.

Vote:    \_\_\_  yes                    \_\_\_  no

**RESOLUTION FOR ADMINISTRATIVE BUDGET VOTE**

It is resolved that the Board of Education of the \_\_\_\_\_

School District voted to: **approve** \_\_\_\_\_ **disapprove** \_\_\_\_\_ the tentative Administrative Budget of the Clinton- Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2021-22.

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Vote: \_\_\_\_\_ yes                      \_\_\_\_\_ no

\_\_\_\_\_, Board Clerk of the \_\_\_\_\_ School District.  
(signature)

**Champlain Valley Educational Services  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton-Essex-Warren-Washington Counties**

**BALLOT FOR ELECTION TO THE BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES**

There are five vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 22, 2021 (please note: only three nominations were received from the eligible component districts). The Board of Education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law 1950 (2-a). The District Clerk, or other officer authorized to certify that a Board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of each candidate for whom a vote has been cast, and by completing the attached certification. Candidates are listed in alphabetical order with their address and school district of residence:

**A Board of Education may vote for up to Three (3) of the following:**

- |    |   |  |
|----|---|--|
| 1. | Name: Patricia Gero<br>Address: 1525 Route 9N<br>Clintonville, NY 12924<br>School District of Residence – AuSable Valley CSD                  | <input style="width: 100px; height: 50px;" type="checkbox"/> |
| 2. | Name: Richard Harriman, Sr.<br>Address: 748 State Route 189<br>Churubusco, NY 12923<br>School District of Residence – Northern Adirondack CSD | <input style="width: 100px; height: 50px;" type="checkbox"/> |
| 3. | Name: Donna Wotton<br>Address: 12 Overlook Lane<br>Hague, NY 12836<br>School District of Residence – Ticonderoga CSD                          | <input style="width: 100px; height: 50px;" type="checkbox"/> |



## **BOE Accept Petitions**

Petitions were filed by

Codie Aiken

Ashley Barry

Bruce Murdock

## **Appointment of Election Tellers**

Upon the recommendation of Supt. Gratto, A motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint the following as election tellers for the May 18, 2021 Budget/ Election Vote. Tellers will be compensated \$12.50 per hour

Sharon Smith

Cathy Peace

Fran Mahler

Pricilla Gould

All Board member voted Yes-

No-

motion carried

## **BOE APPOINTS KINDERGARTEN POSITION**

Upon the recommendation of Supt. Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Kellie Hafner as a 1.0 Elementary teacher effective September 1, 2021. This appointment begins a three year probationary period in the Elementary tenure area, to expire on June 30, 2024.

All Board Members voted Yes- No- motion carried