

**SCHROON LAKE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING AGENDA
SCHOOL LIBRARY
Thursday July 28, 2022 7:00 PM**

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
 - A. June 23,2022
 - B. July 1, 2022
 - C. July 19, 2022
- IV. Public Participation
- V. Literacy Data of Schroon Lake Presentation- Teacher Leadership Team
- VI. Financial Reports
 - A. Approval of Warrant #13
 - B. Treasurer's Report/Budget Status
 - C. Accept GASB Report
- VII. Superintendent's Report
 - A. Update of Safety Procedures/Plan
- VIII. Board Discussion and Action Items
 - A. Approve CSE/ CPSE/504 recommendations
 - B. Appoint Spanish/Elementary Teacher
 - C. Appoint Elementary Teacher
 - D. Appoint School Psychologist
 - E. Appoint Part Time Special Education Director
 - F. Appoint Teacher's Aides
 - G. Appoint Building Substitute
 - H. Appoint Substitutes
 - I. Accept Nurse resignation
 - J. Appoint School Nurse
 - F. Substitute List for 2022-2023 (attached)
 - G. Substitute rate of pay for 2022-2023 (attached)
 - H. Approve Student Transportation Cooperative Agreement
 - I. Approve Adult Education Sponsorship Agreement

- IX. First Read- District Wide Safety Plan/ Building Safety Plan
- X. First read Student Disciplinary Guide/ Code of Conduct
- XI. Public Participation
- XII. Executive Session (if needed and called)
- XIII. Adjournment

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DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
School Library
June 23, 2022 @ 7:00 PM

BOARD MEMBERS PRESENT:

Bruce Murdock
Kevin Kelly
Susan Repko
Codie Aiken

BOARD CLERK
Lisa DeZalia

OTHERS PRESENT:

Supt. Gratto	Daniel Rice
Danielle Fosella	Lee Silvernail
Tamara Belanger	Sarah Silvernail
Brooke Clark	Brett Bernhard
Glen Repko	Naomi Smith
Laura Corey	Wendy Sargent
Lyle Hartwell	Natalie Loiselle
Becky Hartwell	Julie Dunkley
Olivia Hartwell	Tabitha Gillings
Melissa Whitley	Beth Root
Amber Mieras	Jennie Pitkin
Nick Deliberato	Sally Deliberato

MEETING
TO ORDER

Vice President Susan Repko called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag

PREVIOUS
MINUTES

A motion was made by Bruce Murdock, second by Codie Aiken to accept the minutes of May 28, 2022 as presented
All Board Members voted Yes-4 No- 0 motion carried.

PREVIOUS
MINUTES

A motion was made by Kevin Kelly, second by Bruce Murdock to accept minutes of June 20, 2022 as presented
All Board Members voted Yes-4 No- 0 motion carried.

PUBLIC
PARTICIPATION

Lee Silvernail spoke on behalf of the SLTA and thanked Kevin Kelly for his six years of service and welcomed Valerie LeBlanc.
Sarah Silvernail stated she was at the meeting as a parent of two students and would like the Board to seriously evaluate the counseling needs of current students. Please prioritize student mental health needs and consider extending the social worker position to draw quality candidates.

SHARED
DECISION
REPORT

Sarah Silvernail reported that the shared decision making team had made progress over the school year, however there was still work to be done and goals would be presented in September.

CERTIFICATION
OF WARRANT

A motion was made by Kevin Kelly, second by Bruce Murdock to approve Warrant #13 dated 6/14/22 as presented.
All Board Members voted Yes- 4 No-0 motion carried

TREASURER'S REPORT A motion was made by Codie Aiken, second by Bruce Murdock to accept the Treasurer's Report dated 6/06/2022. All Board Members voted Yes-4 No- 0 motion carried

EXTRA CURRICULAR REPORT A motion was made by Bruce Murdock, second by Kevin Kelly to accept the Extra Curricular Report dated 5/31/22. All Board members voted Yes-4 No-0 motion carried.

BUS BOND RESOLUTION Bruce Murdock presented the following resolution and moved that it be adopted:

BOND RESOLUTION DATED JUNE 23,2022 OF THE BOARD OF EDUCATION OF THE SCHROON LAKE CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$128,000 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS TO FINANCE THE COST OF THE ACQUISITION OF A SCHOOL BUS AT AN ESTIMATED MAXIMUM COST OF \$128,000, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUM FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Schroon Lake Central School District, Schroon Lake, New York (the "School District"), at the annual meeting of such voters duly held on the 17th day of May, 2022, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount of not to exceed \$128,000, to finance the acquisition of one (1) sixty-six passenger school bus, the expenditure of such sum for such purpose, and the levy of the necessary tax therefor, to be levied upon the taxable property of the School District and collected in annual installments as provided by Section 416 of the Education Law;

NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The School District shall acquire one (1) sixty-six passenger school bus at a maximum amount of not to exceed \$128,000, as more particularly described in Section 3 hereof and as generally outlined to and considered by the voters of the School District at the annual District meeting of May 17,2022.

Section 2. The School District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$128,000 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The classes of objects or purposes to be financed pursuant to this Resolution (the collectively, the "Purpose") is the acquisition of one (1) sixty-six passenger school bus (the "Purpose").

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$ 128,000, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the School District plans to finance the cost of the Purpose from funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including

renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the School District.

Section 8. The faith and credit of the School District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the School District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution shall be published in full by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of the Bonds or of

any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11, This Resolution shall take effect immediately upon its adoption.

The Motion having been duly seconded by Kevin Kelly, it was adopted and the following votes were cast:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Codie Aiken Bruce Murdock		Jared Whitley
Susan Repko Kevin Kelly		

MUNICIPAY TAX PROGRAM Mrs. Fosella explained the online tax program service that would allow tax payers to pay their tax bill online. Any fees added to the transaction for this service will be paid to Muncipay. She would like to begin this service starting with the 2022-2023 tax year.

MUNICIPAY APPROVED A motion was made by Bruce Murdock, second by Codie Aiken to approve the use of Muncipay tax service to allow online payments starting with the 2022-2023 school year.
All Board members voted Yes- 4 No-0 motion carried

SUPT REPORT Supt. Gratto congratulated Sharon Kelly, Christine Gonyeau, Julie Dunkley and Natalie Royer-Loiselle on their retirement from the District. He thanked them for their many years of service. He also thanked Kevin Kelly for his six years of service as a Board of Education member.

DONATION ACCEPTED A motion was made by Bruce Murdock, second by Kevin Kelly to accept a \$250.00 donation from Higgens Adventure group. The donation is a gift of gratitude from Gwen Sturgis, the physical therapist and may be used as the district sees fit.
All Board members voted Yes- 4 No-0 motion carried

The reorganizational meeting will take place on July 1, 2022 @ 7:00 PM

CENTER BASED PRE-K Center Based Pre-K students were recently serviced by Children’s Development Group that has recently closed. Students from all over the county need a place to send these students. Essex County is looking for a space for this program and would be responsible for the staffing of the program. The county would pay a fee for use of the building. Having this integrated classroom in the district would be an advantage to our district as we have students that would attend the program. All Board members agreed to move forward and get more information on the program.

CSE/504 RECS APPROVED A motion was made by Bruce Murdock, second by Codie Aiken to approve the CSE /CPSE/504 recommendations as presented for # 10295, 10768, 2907P 1908, 10560,10632, 10440, 10746,10630,10189,10587,10060,201301, 10761, 10460, 40166,2201,10491,2021211,20116,10540,10052,40200,40223, 1907,20112, 40171,40167,40184,10780,2714P,40169,40202,10633,40175, 40174,40176,10015,10572,1917,10767,10610,10741,10736, 40229,10633 10610.
All Board members voted Yes- 4 No-0 motion carried

EXTRA CURRICULAR APPOINTMENTS Upon the recommendation of Supt. Gratto, a motion was made by Codie Aiken, second by Bruce Murdock to approve the following extra curricular appointments for the 2022-2023 school year.

Girls Varsity Soccer- Marylou Shaughnessy	\$3120.00
Freshmen Class Advisor-Anita Masiello/Sharon Smith	\$1141.00
Sophomore Class Advisor- Rebecca Hartwell/ Suzanne Hurtodo	\$1351.00
Junior Class –Melissa Whitley/ Amanda Drake	\$2237.00
Senior Class Advisor-Rebecca Hartwell	\$2448.00
Yearbook Advisor –Melissa Whitley	\$2494.00
Extra Curricular Treasurer –Beth Root	\$2350.00
NHS Advisors Angela Slaterpryce	\$867.00
Musical Director – Wendy Sargent	\$3167.00
Costumes – Wendy Sargent	\$928.00
Accompanist – Mike Tracy	\$1030.00

All Board members voted Yes- 4 No-0 motion carried

ELEMENTARY TEACHER Upon the recommendation of Supt. Gratto, a motion was made by Kevin Kelly, second by Bruce Murdock to appoint Daniel Rice as a 1.0 Elementary Education teacher effective September 6, 2022. Mr. Rice will be compensated \$56,535.00 M step 5 as negotiated in the agreement with the Schroon Lake Central Teachers Association. This appointment

begins a four year probationary period in the Elementary Education tenure area to expire on June 30, 2026.

All Board members voted Yes- 5 No-0 motion carried

BOE
APPROVES
RETAINER

Upon the recommendation of Supt. Gratto, a motion was made by Bruce Murdock, second by Kevin Kelly to approve the retainer agreement letter with Girvin and Ferlazzo as presented for the 2022-2023 school year.

All Board members voted Yes-4 No-0 motion carried

CO-OP
PURSHASING
APPROVED

A motion was made by Bruce Murdock second by Codie Aiken to participate in the St. Lawrence /Lewis BOCES Cooperative Purchasing program in accordance with the guidelines set forth in the Cooperative Purchasing Agreement for the 2022/2023 school year.

All Board members voted Yes- 4 No-0 motion carried

SPECIAL ED
SUMMER SCHOOL
APPROVED

WHEREAS, the Schroon Lake Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and WHEREAS, the Schroon Lake Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore; BE IT RESOLVED that the Schroon Lake Central School District intends to participate in the 2023 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2023 summer school; and BE IT FURTHER RESOLVED, that no later than August 1, 2022, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2023 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

Motion was made by Bruce Murdock, second by Kevin Kelly

All Board members voted Yes- 4 No-0 motion carried

**POLICY
2nd READ**

A motion was made by Bruce Murdock, second by Kevin Kelly to approve the second read of policy #3000-3310.
All Board members voted Yes- 4 No-0 motion carried

A motion was made by Kevin Kelly, second by Bruce Murdock to approve the second read of policy #4000- 4850
All Board members voted Yes- 4 No-0 motion carried

**PUBLIC
PARTICIPATION**

Laura Corey asked where the center based classroom would go as all classrooms are in use. Perhaps they could use an administrative office.

ADJOURNMENT

A motion was made by Kevin Kelly, second by Codie Aiken to adjourn at 7:30 PM
All Board members voted Yes- 4 No-0 motion carried

District Clerk

DRAFT

BOARD OF EDUCATION
ORGANIZATIONAL MEETING
Friday July 1, 2022
7:00 pm School Library

BOARD MEMBERS PRESENT
Jared Whitley
Susan Repko
Bruce Murdock
Codie Aiken
Valerie LeBlanc

OTHERS PRESENT
Supt. Gratto
Danielle Fosella
Butch LeBlanc
Robert Schmidt

BOARD CLERK
Lisa DeZalia

MEETING CALLED TO ORDER Meeting was called to order at 7:00 pm by the District Clerk

OATH OF NEW BOARD MEMBER Valerie LeBlanc took oath of office as a Board Member for the 2022-2023 school year

ELECTION OF PRESIDENT A motion was made by Bruce Murdock to nominate Jared Whitley as President. Nominations were closed by the District Clerk
All Board members voted Yes- 4 No-0 Abstain 1- (Jared Whitley) motion carried
President Whitley presided over the meeting.

VICE PRESIDENT A motion was made by Bruce Murdock to elect Susan Repko as vice president. Nominations were closed.
All Board members voted Yes- 4 No-0 Abstain -1 (Susan Repko) motion carried

OATH OF OFFICE Current Board members Jared Whitley, Susan Repko, Bruce Murdock and Codie Aiken took the oath of office for the 2022-2023 school year

BOE APPROVES POLICIY A motion was made by Susan Repko, second by Bruce Murdock to approve current policies established by the Board of Education.
All Board members voted Yes-5 No-0 motion carried.

APPOINTMENTS

A motion was made by Susan Repko, second by Bruce Murdock to appoint the following positions for the 2022-2023 school year.

- A. District Clerk: Lisa DeZalia (\$4834.00)
- B. District Treasurer: Danielle Fosella (\$78,855.00)
Deputy District Treasurer- Board president (at no additional cost)
- C. School Attorney: Girvin & Ferlazzo, P.C. (\$190.00 per hour except \$215.00 per hour for construction, special education, litigation, and hearings.) Harris Beach, Attorneys at Law (\$215.00 per hour)
- D. School Physician: Hudson Headwaters (\$7114.00)
- E. External Auditor: Telling & Associates, CPA. (\$10,000.00)
- F. Internal Auditor: Frances Mahler (\$1,742.00)
- G. School Tax Collection Tax Collector Terri Bearor (at no additional cost)
Deputy Tax Collector- Cindy Gero (at no additional cost)
- H. Bonding Attorney: Hiscock & Barclay, LLP, depending upon bond expense
- I. Financial Advisor: Bernard Donegan, Inc. (\$181.00 per hour)
- J. Records Retention Officer- Danielle Fosella (at no additional cost)
- K. AHERA Designee- Dan Grey (at no additional cost)
- L. Attendance Officer- Linda Leavens (at no additional cost)
- M. Petty Cash Officer of \$100.00- Lisa DeZalia (at no additional cost)
- N. Agents to be Bonded- Treasurer, Dept. Treasurer, Tax Collector, for \$1,000,000.00, Internal Claims Auditor, Extra Classroom Activity Fund Treasurer, Bonded for \$100,000.00.
- O. Approve advanced payment of Petty Cash, utilities, postage and express charges

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Susan Repko to appoint the following positions for the 2022-2023 school year.

- P. Committee on Special Education (CSE)
 - a. The parents of the student as defined by Federal and State guidelines
 - b. At least one regular education teacher of the student as defined by Federal and State guidelines
 - c. A special education teacher of the child as defined by Federal and State guidelines
 - d. A school psychologist,
 - e. A representative of the school district who is qualified to provide or supervise special education as defined by Federal and State Guidelines: CSE Chairperson or Special Education Director
 - f. An additional parent member of a student with a disability as defined by Federal and State guidelines: Peggy Hart & Amy VanGorp
 - g. Other persons and the student as defined by Federal and State guidelines.
- Q. Sub Committee for CSE/CPSE

- a. The parents of the student
- b. One regular education teacher of the student as defined by Federal and State guidelines
- c. The student’s special education teacher as defined by Federal and State guidelines
- d. A representative from the school district defined by the Federal and state guidelines: CSE Chairperson or Special Education Director
A school psychologist, whenever a psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set fourth in section 200.6(g)(4) of this Part, is considered.
- e. Other persons as defined by Federal and State guidelines

R. Committee for Pre-School Special Education (CSPE)

- a. The parents of the preschool child as defined by Federal and State guidelines
- b. A regular education teacher of the child as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A representative of the school district as defined by Federal and State guidelines: CPSE Chairperson or Special Education Director
- e. An additional parent member as defined by Federal and State guidelines:
- f. A representative of the municipality of the preschool child’s residence as defined by Federal and State guidelines, Essex County
- g. Other persons defined by the Federal and State guidelines

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint the following designations for the 2022-2023 school year.

1. Board Designations

- A. Official Newspaper: Community Sun & Post Star
- B. Official Depositories:
Glens Falls National Bank
Multi fund checking account inclusive of General Fund, Lunch account, Federal and Capital funds, Capital Project checking account for the building project, inclusive of General Fund,
Ollie Lessard, Francis Bohrmann, George Reeves & Gary Clark, Evelyn & James Gregory and Helen Hickey Keppler Scholarship funds accounts.
Board Meeting Date: Fourth Thursday of each month at 7:00 in the school library.
November & February meeting to be held the third Thursday
- C. Mileage Rate – Federal Income Tax Rate
- D. Signer of all District Checks:
 - a. District Treasurer
 - b. Deputy District Treasurer- (alternate) Board President

- E. Substitute Attendance Management - \$ 2438
- F. Number of students to be enrolled through F-1 Visa program- not to exceed 10 full year students
- G. Foreign Exchange rate \$2500 Tuition \$7500 Room and Board
- H. Set Non Resident tuition rate-\$1000.00

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Susan Repko to approve the following for the 2022-2023 school year.

2. Duties assigned to the Superintendent:

- A. Authorized to submit grants on behalf of the school
- B. Auditor of Payroll
- C. Purchasing Agent
- D. Decides all conference requests
- E. Decides on requests for building usage
 - a. No fee for building usage except appropriate custodial charges.
- F. Make budget transfers up to \$1000.00
- G. Along with District Treasurer, deposit all revenues in a timely manner in interest bearing accounts.
- H. Representative to CVES Health Care Consortium-Member of the Board of Directors at no additional cost
- I. Lead Evaluator for teachers re: APPR

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Susan Repko to appoint Tamara Belanger as the DASA coordinator for the 2022-2023 school year.

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint Tamara Belanger as Title IX Officer for the 2022-2023 school year.

All Board members voted Yes- 5 No-0 motion carried

Board approves committee memberships

Board of Education Assignments (At no additional cost)

- A. School Improvement Team- Codie Aiken – Susan Repko
- B. Sports Committee- Jared Whitley
- C. Essex County School Boards- Bruce Murdock
- D. Hot Lunch Appeals Officer- Valerie LeBlanc
- E. NYSSBA Legislative Liaison – Susan Repko
- F. District Audit Committee- All members when necessary
- G. Policy Committee (2) Susan Repko- Valerie LeBlanc

All duties to be performed at no additional cost to the district.
All Board members voted Yes-5 No-0 motion carried

BOE APPROVES SUMMER STAFF Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Codie Aiken to appoint Marylou Shaughnessy, Beth Root, Korrie Flemming and Mary Gereau as summer school teachers. They will be compensated \$41.21 per hour. Jill Horey will be hired as an aide at \$13.20 per hour for the 2022 summer program
All Board members voted Yes- 5 No-0 motion carried

EXECUTIVE SESSION A motion was made by Susan Repko, second by Codie Aiken to go into executive session at 7:20 PM for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
All Board members voted Yes- 5 No-0 motion carried

EXECUTIVE SESSION A motion was made by Codie Aiken, second by Valerie LeBlanc to move out of executive session at 8:41 PM
All Board members voted Yes –5 No-0 motion Carried

ADJOURNMENT A motion was made by Bruce Murdock, second by Susan Repko to adjourn at 8:41 pm.
All Board members voted Yes - 5 No-0 Motion Carried

District Clerk

DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
School Library
July 19, 2022 @ 7:00 PM

BOARD MEMBERS PRESENT:

OTHERS PRESENT:

- Bruce Murdock
- Kevin Kelly
- Susan Repko
- Codie Aiken
- Valerie LeBlanc

Supt. Gratto

MEETING
TO ORDER

President Jared Whitley called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag

TEMP
DISTRICT
CLERK

A motion was made by Bruce Murdock, second by Susan Repko to appoint Stephen Gratto as the temporary district clerk.

All Board members voted Yes- 5 No-0 motion carried

EXECUTIVE
SESSION

A motion was made by Susan Repko, second by Codie Aiken to go into executive session at 7:01 PM for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

All Board members voted Yes- 5 No-0 motion carried

EXECUTIVE
SESSION

A motion was made by Codie Aiken, second by Valerie LeBlanc to move out of executive session at 7:49 PM

All Board members voted Yes -5 No-0 motion Carried

ADJOURNMENT

A motion was made by Bruce Murdock, second by Susan Repko to adjourn at 7:50 pm.

All Board members voted Yes - 5 No-0 Motion Carried

District Clerk

Committee Recommendations for Board of Education Review with Details (July 28, 2022)

Meeting	Alt ID#	Age	Grade	Committee Reason	Decision	Disability	Recommended School
06/23/2022	10702	8:3		CSE Initial Eligibility Determination Meeting	Classified No Services	Learning Disability	Schroon Lake Central School
BOE Info: Initial Eligibility Determination Meeting: Student did qualify as a student in need of Special education Services							
06/27/2022	10736	7:3	01	CSE Initial Eligibility Determination Meeting	Classified No Services	Other Health Impairment	Schroon Lake Central School
BOE Info: Initial eligibility Determination Meeting: Student does qualify							
06/27/2022	40233	3:9	Preschool	CPSE Initial Eligibility Determination Meeting	Classified Preschool No Services	Preschool Student with a Disability	Preschool Itinerant Services Only
BOE Info: Initial Eligibility Determination Meeting: Student does qualify as a Preschool student with a disability							
06/27/2022	40232	3:7		CPSE Initial Eligibility Determination Meeting	Classified Preschool No Services	Preschool Student with a Disability	Schroon Lake Central School
BOE Info: Initial Eligibility Determination meeting: Student does qualify as a Preschool student with a disability							

Committee Recommendations for Board of Education Review with Details (July 28, 2022)

Meeting	Alt ID#	Age	Grade	Committee Reason	Decision	Disability	Recommended School
04/26/2022	40229	2:9	Preschool	CPSE Initial Eligibility Determination Meeting	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only

<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Special Class in an Integrated Setting	09/07/2022	06/23/2023	6:1	5	Weekly	5 hrs
Occupational Therapy	09/07/2022	06/23/2023	Individual	2	Weekly	30 mins
Physical Therapy	09/07/2022	06/23/2023	Individual	1	Weekly	45 mins
Speech/Language Therapy	09/07/2022	06/23/2023	Individual	4	Weekly	30 mins

BOE Info: Initial Eligibility Determination meeting: Student does qualify

06/17/2022	10496	14:8	09	Sub CSE Amendment	Classified	Learning Disability	Schroon Lake Central School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	09/07/2022	06/23/2023	Direct	3	6 day cycle	40 mins
Resource Room Program	09/07/2022	06/23/2023	5:1	5	Weekly	40 mins

BOE Info: Amendment no meeting: Student continues to qualify

06/17/2022	10711	7:11	03	CSE Initial Eligibility Determination Meeting	Classified	Other Health Impairment	Schroon Lake Central School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Integrated Co-teaching Services	09/07/2022	06/23/2023		1	Weekly	30 mins
Integrated Co-teaching Services	09/07/2022	06/23/2023		5	Weekly	30 mins
Integrated Co-teaching Services	09/07/2022	06/23/2023		5	Weekly	30 mins
Counseling	09/07/2022	06/23/2023	Individual	2	Monthly	30 mins
Counseling	09/07/2022	06/23/2023	Small Group	2	Monthly	30 mins
Occupational Therapy	09/07/2022	06/23/2023	Individual	1	Weekly	30 mins
Specialized ELA Instruction	09/07/2022	06/23/2023	Small Group	5	Weekly	1 hr

BOE Info: Initial Eligibility Determination Meeting: Student qualifies

06/17/2022	10507	11:0	06	Section 504 Annual Review	Section 504	Limited Major Life Activity	Schroon Lake Central School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
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Appointment

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Autumn Carey as a Spanish Teacher/ Elementary teacher in the tenure areas of Spanish and Elementary Education. Ms. Carey will be placed on a four year tenure track beginning September 6, 2022 and ending on June 30, 2026. Ms. Carey will be compensated Step 8 M +15 \$65,633.00 for the 2022-2023 school year.

All Board members voted Yes- No- motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint _____ as a 1.0 Elementary teacher in the tenure area of Elementary Education. _____ will be placed on a _____ year tenure track beginning September 6, 2022 and ending on June 30, _____. _____ will be compensated _____ for the 2022-2023 school year.

All Board members voted Yes- No- motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint _____ as a full time School Psychologist. _____ will be placed on a _____ year tenure track beginning September 6, 2022 and ending on June 30, _____. _____ will be compensated _____ for the 2022-2023 school year.

All Board members voted Yes- No- motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Linda Seber as a part time per diem Special Education Director. Ms. Seber will be compensated \$417.00 per day and this position carries no benefits for the 2022-2023 school year.

All Board members voted Yes- No- motion carried

Teacher's Aide

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Amanda Grey as a full time teacher's aide for the 2022-2023 school year.

Ms. Grey will be compensated as per the negotiated contract for the 2022-2023 school year. All Board members voted Yes- No- motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Diane Bessey as a full time teacher's aide for the 2022-2023 school year. Mrs. Bessey will be compensated as per the negotiated contract for the 2022-2023 school year. This position is contingent on NYSED fingerprint clearance

All Board members voted Yes- No- motion carried

BUILDING SUB

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint _____ as a building substitute teacher for the 2022-2023 school year. _____ will be compensated \$110.00 per day the 2022-2023 school year. This position is contingent on the clearance of NYSED fingerprints. This position carries no benefits or sick and personal days.

All Board members voted Yes- No- motion carried

SUBSTITUTES

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Mary Fran Weisleder as a non certified substitute teacher for the 2022-2023 school year. Ms. Weissleder will be compensated \$100.00 per day the 2022-2023 school year. This position is contingent on the clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Schuyler Gratto as a non certified substitute teacher for the 2022-2023 school year. Mr. Gratto will be compensated \$100.00 per day the 2022-2023 school year. This position is contingent on the clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Kaycee Bauer as a teacher's aide substitute for the 2022-2023 school year. Ms. Bauer will be compensated as negotiated in the support staff contract for the 2022-2023 school year. This position is contingent on the clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

NURSE RESIGNATION

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to accept the resignation letter of Linda Leavens as school nurse effective immediately.

All Board members voted Yes- No- motion carried

NURSE APPOINTMENT

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to appoint Danielle Rooker as the school nurse for the 2022-2023 school year. Ms. Rooker will be compensated Step 9 \$41,977.00 for the 2022-2023 school year. This position is contingent on the clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

Substitute list 2022-2023

Lynette Cole

Brooke Clark

Alexis DeZalia

Tracy Donaldson

Jeanine Melville

Robert Petrimono

Sharon Smith

Mary Fran Weisleder

Tracy Gath

Kaycee Bauer

Jacob Dunkley

Schuyler Gratto

Nurse Substitute

Hannah Armstrong

Bus Driver Substitutes

Natalie Royer Loiselle

Angela Slaterpryce

Stephen Gratto

Recommended Substitute Rates of Pay for 2022-2023

Certified Teacher Substitute (Current NYS Certification) = \$110.00/day. Once 10 cumulative days worked in school year rate increases to \$115/day

Non SLTA teacher hourly rate= \$25.00

Teachers Assistant Sub \$100.00

Nurse, RN substitute \$110/ day

Non-certified Teacher Substitute = \$100/day

Teacher Aide Substitute = \$13.20/hour

Cleaner/Custodian Substitute = \$13.20/hour

Typist Substitute = \$13.20/hour

Cafeteria Substitute = \$13.20/hour

Bus Driver Substitute = \$20.00/hour

**SCHROON LAKE CENTRAL SCHOOL DISTRICT
STUDENT TRANSPORTATION COOPERATIVE AGREEMENT**

This agreement is made by and among the participating school districts listed below pursuant to section 119-o of the General Municipal Law for the purpose of providing transportation to their respective students on a cooperative basis during the school year commencing July 1,2022 and ending June 30,2023. For the purpose of this agreement the school district sending one of its students on another district's bus shall be called the "sending district", and the school district transporting another district's student shall be called "the transporting district."

The participating school districts:

Minerva Central School District

Bolton Central School district

Indian Lake Central School District

Johnsburg Central School District

Long Lake Central School District

Newcomb Central School District

North Warren Central School District

Schroon Lake Central School District

Warrensburg Central School District

Whereas each of the participating districts provides transportation for its resident students between their homes and the schools they legally attend; and two or more districts may be transporting students to the same out-of-district locations or over similar

routes; and all of the above listed districts are willing to work together to improve transportation service and efficiency within the region served by the participating districts; now therefore, in consideration of the mutual promises contained herein it is agreed:

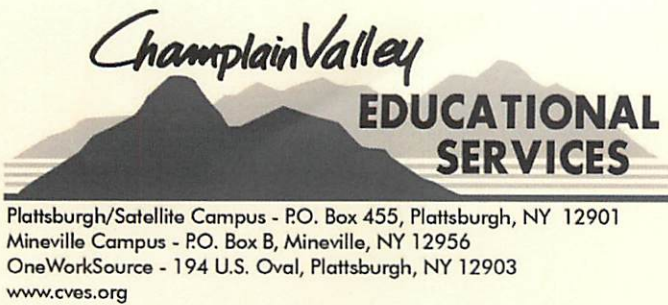
1. Participating districts shall cooperate with each other by transporting each other's students when multiple districts are transporting students to the same location, to maximize the use of available passenger capacities, and to avoid overlapping and unnecessarily long runs.
2. Transportation officials shall have the authority to represent their respective districts in making scheduling arrangements and designing procedures for covering matters such as scheduling changes, communications, student discipline, emergency procedures and complaints. Any particular cooperative transportation arrangement may be discontinued when no longer convenient to any participating district.
3. The parties agree that each district shall maintain public liability insurance coverage such that the insurance of the transporting district will be primary with respect to any claim made against the transporting district and /or the sending district in connection with or arising out of the operation of the transporting district's vehicle. The transporting district shall provide details of policy terms and limits at the request of the sending district. A transporting district shall not be deemed the agent of the sending district, but rather an independent contractor.

4. There shall be no fee for the transporting of a student of one participating district by another district pursuant to this agreement.

Wherefore the parties have executed this Agreement by authority of their respective Boards of Education.

Dated: _____

For Schroon Lake Central School District



CV-TEC DIVISION
Michele M. Friedman
Director of Career and Technical Education

friedman_michele@cves.org
Plattsburgh Main Campus, 518-561-0100 FAX 518-561-0494
Mineville Branch Campus, 518-942-6691 FAX 518-942-3368
Satellite Branch Campus, 518-561-0100 FAX 518-324-6620
OneWorkSource, 518-561-0430 FAX 518-324-3379

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Mr. Stephen Gratto, Superintendent of Schools
Schroon Lake Central School District
FROM: Michele M. Friedman, Director of Career & Technical Education
CV-TEC Division of CVES
DATE: July 7, 2022
RE: Adult Education Sponsorship Agreement/Board Action Required

The State Education Department is asking us to comply with having Sponsorship Agreements for our CV-TEC Adult Education programs on file on an annual basis. The "Agreement" will allow us to continue to offer Adult Education programming in the CVES catchment area each year. It deals with financial surpluses and also any unforeseen deficits.

The agreement covers all of our Adult Education courses (CO-SER 103). These programs operate on all four of our campuses and in our community. We have returned surpluses in the past to your district from the Adult Education and Accident Prevention/Pre-Licensing programs.

Some of the programs we offer include Licensed Practical Nursing (LPN), Aviation Tech, Nurse Assisting (CNA), Tractor Trailer Driving (CDL), Evening Adult Education at the Plattsburgh and Mineville Campuses, Business & Industry Training and a wide variety of on-line courses.

I have enclosed two copies of the Sponsorship Agreement for your signature and use if you decide to be part of this service. Please return both copies to my attention and I will return one fully-executed copy to you. We hope to continue to expand our programs and services in this area in the coming years to reach more adults in the CVES area from your district. If you have any questions regarding this request, please give me a call. Thank you for your assistance.

The agreement should first be accepted by your School Board and signed appropriately before forwarding it to my office for acceptance by the CVES Board. Only those districts who have signed the sponsorship agreement will share in any surpluses.

MMF/tl

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Schroon Lake Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2022-2023 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2022-2023 in Adult Education (CO-SER 103) and in Accident Prevention/Pre-Licensing (CO-SER 401) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge.

This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Schroon Lake Central School District
on the _____ day of _____, 2022.

Authorized Signature

Date

Accepted by the Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Date

Michael St. Pierre
CVES Board President

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

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on the _____ day of _____, 2022.

Authorized Signature

Date

Accepted by the Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Date

Michael St. Pierre
CVES Board President

Date