

**SCHROON LAKE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING AGENDA
Thursday July 23, 2020 7:00 PM
Online on Facebook**

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
 - A. June 25,2020
 - B. July 7, 2020
- IV. Public Participation
- V. Financial Reports
 - A. Approval of Warrant #12
 - B. Treasurer's Report/Budget Status
- VI. Superintendent's Report
 - A. Reentry plan
 - B. Fall Sports
- VII. Board Discussion and Action Items
 - A. Substitute List for 2020-2021 (attached)
Substitute rate of pay for 2020-2021 (attached)
 - B. Approve advanced payment – Petty Cash, utilities, postage, express charges
 - C. Appoint Bus Driver
- VIII. Public Participation
- IX. Executive Session (if needed and called)
- X. Adjournment

III. A B.
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DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
Online on Facebook
June 25, 2020 @ 7:00

BOARD MEMBERS PRESENT:
Robert Claus
Bruce Murdock
Kevin Kelly
Eric Welch
Susan Repko

OTHERS PRESENT:
Supt. Gratto
Danielle Fosella
Ashley Barry
Jared Whitley

BOARD CLERK
Lisa DeZalia

MEETING TO ORDER President Bruce Murdock called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag

PREVIOUS MINUTES A motion was made by Robert Claus, second by Eric Welch to accept minutes of May 18, 2020 as presented All Board Members voted Yes-5 No- 0 motion carried.

PREVIOUS MINUTES A motion was made by Kevin Kelly, second by Susan Repko to accept minutes of May 28, 2020 as presented All Board Members voted Yes-5 No- 0 motion carried.

PREVIOUS MINUTES A motion was made by Robert Claus, second by Eric Welch to accept minutes of June 9, 2020 as presented All Board Members voted Yes-5 No- 0 motion carried.

PREVIOUS MINUTES A motion was made by Susan Repko, second by Kevin Kelly to accept minutes of June 16, 2020 as presented All Board Members voted Yes-5 No- 0 motion carried.

PUBLIC PARTICIPATION There were no concern at this time

TREASURER'S REPORT A motion was made by Robert Claus, second by Eric Welch to accept the Treasurer's Report dated 6/04/2020. All Board Members voted Yes-5 No- 0 motion carried

- CERTIFICATION OF WARRANT** A motion was made by Eric Welch, second by Susan Repko to approve Warrant #11 dated 6/01/20 as presented.
All Board Members voted Yes- 5 No-0 motion carried
- EXTRA CURRICULAR REPORT** A motion was made by Eric Welch, second by Kevin Kelly to accept the Extra Curricular Report dated 6/30/20.
All Board members voted Yes-5 No-0 motion carried.
- SUPT REPORT** Supt. Gratto reported that classes officially ended on June 18th. Online learning was successful but a struggle for many families. Report cards will go out next week. Twenty five seniors will graduate on June 26th in the first ever outdoor ceremony. With the help of Word of Life and our technology crew the event will be live streamed.
- Online summer school begins July 8th for the middle school and high school students that need credit recovery. The program runs Monday – Thursday for six weeks. Thank you for continuing to support the summer school program.
- Mr. Gratto recognized Bob Claus for coming out of retirement and his additional year of service to the District. He also recognized Eric Welch for his six years of service. He was presented with a clock and his service is greatly appreciated. Other retirees that were recognized were Deb Schilling with 20 Years, Jeff Jenks with 27 years, Cookie Barker with 28 years and Chris Gero with 29 years of service. All of these employees will be greatly missed.
- DRESS CODE** The dress code committee presented several changes to the current dress code. These changes were discussed and adopted
1. Torso will be covered from armpit to hips throughout a full range of postures and movements
 2. Clothing must not have holes in inappropriate places that violate the above guidelines
 3. At the coaches' discretion, athletes may practice without their shirts on. Females must wear sports/athletic tops that reach armpit level and cover the entire chest. Males are permitted to practice without a shirt.
- Supt. Gratto stated that he appreciated the efforts of the dress code committee.
- CSE/504 RECS APPROVED** A motion was made by Robert Claus, second by Kevin Kelly to approve the CSE /504 recommendations as presented for # 20103, 10535, 201402, 10458, 10768, 2907P, 1908, 201210, 10496, 10610, 10560, 10632, 10440, 10746, 10189, 10008, 201301, 10540, 20116, 10460,10495, 10052, 10491, 201211, 10761, 10684, 2201, 2714P, 10557, 10060, 2608P, 1907,10569, 20125, 10741, 10013, 20112, 10067, 10295, 10603, 10630, 10460, 10767, 2907, 10632, 10597, 10015, 10603 & 2501P
All Board members voted Yes- 5 No-0 motion carried

**EXTRA
CURRICULAR
APPOINTMENTS**

Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Robert Claus to approve the following extra curricular appointments for the 2020-2021 school year.

Girls Varsity Soccer- Marylou Shaughnessy	\$3120.00
Boys Varsity Basketball-Lee Silvernail	\$5547. 00
Girls Modified Basketball- Jeff Cutting	\$3614.00
Girls Modified Softball –Jeff Cutting	\$2148.00
Archery – Mike Sharp	\$ 2080.00
Terri Wisser	\$1040.00
Student Council- Anita Masiello	\$1777.00
Sophomore Class Advisor- Stephen Gratto & Sharon Smith	\$1141.00
Junior Class – Wendy Sargent & Laura Corey (equally)	\$1351.00
Senior Class Advisor- Mary Gereau & Mike Pockett (equally)	\$2448.00
Yearbook Advisor – Laura Corey	\$2494.00
Extra Curricular Treasurer – Natalie Loiselle	\$2350.00
NHS Advisors Beth Wisser & Lisa DeZalia (equally)	\$867.00
Musical Director – Wendy Sargent	\$3167.00
Costumes – Wendy Sargent	\$928.00
Accompanist – Mike Tracy	\$1030.00
Sound & Lighting- Stephen Gratto and Christian Gratto	\$773.00
Summer school instruction- Laura Corey	\$41.21 per hour

**SOCCER
MERGER
APPROVED**

A motion was made by Susan Repko, second by Eric Welch to approve the soccer merger with Newcomb Central School for all levels during the 2020 school year.

All Board members voted Yes-5 No-0 motion carried

**TEACHER
MENTOR
MOA**

A motion was made by Kevin Kelly, second by Robert Claus to approve the Memorandum of Agreement with the SLTA regarding Teacher Mentors. Teacher mentors will be paid \$1500.00 per school year.

All Board members voted Yes- 5 No-0 motion carried

**TEACHER
MENTOR
APPOINTED**

A motion was made by Susan Repko, second by Robert Claus to appoint Mat Riddle as a teacher mentor for Anna Stitt for the 2020-2021 school year.

All Board members voted Yes- 5 No-0 motion carried

**EXTENDED
YEAR
SERVICES**

Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Eric Welch to appoint Jeanette Weber for extended year speech serves at the rate of \$41.21 per hour. Kat Kitchen Snide for extended year occupational therapy services at the rate of \$75.00 per hour.

All Board members voted Yes- 5 No-0 motion carried

CO-OP PURCHASING A motion was made by Robert Claus, second by Susan Repko to a participate in the St. Lawrence/ Lewis BOCES Cooperative Purchasing program in accordance with the guidelines set forth in the Cooperative Purchasing Agreement for the 2020/2021 school year.
All Board members voted Yes- 5 No-0 motion carried

SPECIAL EDUCATION SUMMER SCHOOL A motion was made Eric Welch, second by Kevin Kelly to approve the following resolution:

WHEREAS, the Schroon Lake School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Schroon Lake Central District cannot provide special education school age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Schroon Lake Central District intends to participate in the 2021 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2021 summer school; and

BE IT FURTHER RESOLVED, that no later than August 3, 2020, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2021 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

All Board members voted Yes- 5 No-0 motion carried

ADULT EDUCATION AGREEMENT A motion was made by Kevin Kelly, second by Eric Welch to approve the Adult Education Sponsorship Agreement as presented by CVES for the 2020-2021 school year.
All Board members voted Yes- 5 No-0 motion carried

AIDE
RESIGNS Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Robert Claus to accept the resignation of Elizabeth Fountain as teacher's aide effective June 26, 2020
All Board members voted Yes- 5 No-0 motion carried

PUBLIC
PARTICIPATION There were no concerns at this time

ADJOURNMENT A motion was made by Robert Claus, second by Eric Welch to adjourn at 8:00 PM
All Board members voted Yes- 5 No-0 motion carried

District Clerk

BOARD OF EDUCATION
ORGANIZATIONAL MEETING
Tuesday July 7, 2019
7:00 pm Online on Facebook

BOARD MEMBERS PRESENT

Bruce Murdock
Susan Repko
Ashley Barry
Jared Whitley
Kevin Kelly

OTHERS PRESENT

Supt. Gratto
Danielle Fosella

BOARD CLERK

Lisa DeZalia

MEETING

CALLED
TO ORDER

Meeting was called to order at 7:00 pm by the District Clerk

OATH OF

NEW BOARD
MEMBER

Ashley Barry took oath of office as a Board Member for the 2020-2021 school year

OATH OF
BOARD
MEMBER

Jared Whitley took oath of office as a Board Member for the 2020-2021 school year.

ELECTION
OF PRESIDENT

A motion was made by Kevin Kelly, second by Susan Repko to elect Bruce Murdock as president.
All Board members voted Yes – 5 No-0

President Bruce Murdock presided over the meeting.

VICE
PRESIDENT
NAMED

A motion was made by Kevin Kelly, second by Jared Whitley to elect Susan Repko as vice president.
All Board members voted Yes- 5 No-0 Motion Carried

BOE
APPROVES
POLICIY

The Board approved the current policies established by the Board of Education.

APPOINTMENTS A motion was made by Susan Repko, second by Ashley Barry to appoint the following positions for the 2020-2021 school year.

- A. District Clerk- Lisa DeZalia (\$4,555.00)
- B. District Treasurer: Danielle Fosella (\$72,906.00)
Deputy District Treasurer- Board president (at no additional cost)
- C. School Attorney: Girvin & Ferlazzo, P.C. (\$175.00 per hour except \$190.00 per hour for construction, special education, litigation, and hearings.)
With Harris Beach, Attorneys at Law (\$210.00 per hour)
- D. School Physician: Dr. Bachman of Hudson Headwaters (\$6738.00)
- E. External Auditor: Telling & Associates, CPA. (\$9,900.00)
- F. Internal Auditor: Frances Mahler (\$1,674.00)
- G. School Tax Collector Terri Bearor (at no additional cost)
Deputy Tax Collector- Cindy Gero (at no additional cost)
- H. Bonding Attorney: Hiscock & Barclay, LLP, depending upon bond expense
- I. Financial Advisor: Bernard Donegan, Inc. (\$140.00 per hour)
- J. Records Retention Officer- Danielle Fosella (at no additional cost)
- K. AHERA Designee- Dan Grey (at no additional cost)
- L. Attendance Officer- Sharon Kelly (at no additional cost)
- M. Petty Cash Officer of \$100.00- Lisa DeZalia (at no additional cost)
- N. Agents to be Bonded- Treasurer, Dept. Treasurer, Tax Collector, for \$1,000,000.00, Internal Claims Auditor, Extra Classroom Activity Fund Treasurer, Bonded for \$100,000.00
All Board members voted Yes-5 No-0 motion carried

A motion was made by Kevin Kelly, second by Jared Whitley to appoint the following committee for the 2020-2021 school year.

O. Committee on Special Education (CSE)

- a. The parents of the student as defined by Federal and State guidelines
- b. At least one regular education teacher of the student as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A school psychologist,
- e. A representative of the school district who is qualified to provide or supervise special education as defined by Federal and State Guidelines: David Williams/ or the Superintendent- acting chairperson when a CSE chairperson family member is being discussed.
- f. A school physician: Dr. Bachman
- g. An additional parent member of a student with a disability as defined by Federal and State guidelines: Shirley Foster
- h. Other persons and the student as defined by Federal and State guidelines.
All Board members voted Yes- 5 No-0 motion carried

A motion was made by Ashley Barry, second by Susan Repko to appoint the following committee for the 2020-2021 school year.

Q. Sub Committee for CSE/CPSE

- a. The parents of the student
- b. One regular education teacher of the student as defined by Federal and State guidelines
- c. The student's special education teacher as defined by Federal and State guidelines
- d. A representative from the school district defined by the Federal and state guidelines: David Williams or the Superintendent- acting chairperson when a CSE chairperson family member is being discussed.
A school physician: Dr. Bachman
- e. A school psychologist, whenever a psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set fourth in section 200.6(g)(4) of this Part, is considered.
- f. Other persons as defined by Federal and State guidelines

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Jared Whitley, second by Ashley Barry to appoint the following committee for the 2020-2021 school year.

R. Committee for Pre-School Special Education (CSPE)

- a. The parents of the preschool child as defined by Federal and State guidelines
 - b. A regular education teacher of the child as defined by Federal and State guidelines
 - c. A special education teacher of the child as defined by Federal and State guidelines
 - d. A representative of the school district as defined by Federal and State guidelines: David Williams
 - e. An additional parent member as defined by Federal and State guidelines: Shirley Foster
 - f. A representative of the municipality of the preschool child's residence as defined by Federal and State guidelines, Essex County
 - g. Other persons defined by the Federal and State guidelines
- All Board members voted Yes-5 No-0 motion carried.

**BOARD
DESIGNATIONS**

A motion was made by Kevin Kelly, second by Susan Repko to approve the following Board Designations:

- A. Official Newspaper: Community Sun & Post Star
- B. Official Depositories:

Glens Falls National Bank & MBIA Investors:

Multi fund checking account inclusive of General Fund, Lunch account, Federal and Capital funds, Capital Project checking account for the building project, inclusive of General Fund, Ollie Lessard, Francis Bohrmann, George Reeves & Gary Clark, Evelyn & James Gregory and Helen Hickey Keppler, funds accounts.

- C. 2020-2021 Board Meeting Date remain the fourth Thursday of each month at 7:00 pm in the school auditorium with the exception of November and December
 - D. Signer of all District Checks:
 - a. District Treasurer
 - b. Deputy District Treasurer- (alternate) Board President
 - E. Substitute Attendance Management - \$ 2438
 - F. Number of students to be enrolled through F-1 Visa program- not to exceed 10 full year students
 - G. Set Non Resident tuition rate-\$1000.00
- All Board members voted Yes-5 No-0 motion carried

SUPER-INTENDENT A motion was made by Ashley Barry, second by Jared Whitley to approve duties assigned to the Superintendent as follows:

- A. Authorized to submit grants on behalf of the school
- B. Auditor of Payroll
- C. Purchasing Agent
- D. Decides all conference requests
- E. Decides on requests for building usage
 - a. No fee for building usage except appropriate custodial charges.
- F. Make budget transfers up to \$1000.00
- G. Along with District Treasurer, deposit all revenues in a timely manner in interest bearing accounts.
- H. Representative to CVES Health Care Consortium-Member of the Board of Directors
- I. Lead Evaluator for teachers regarding APPR
- J. All duties to be performed at no additional cost to the district.
- K.

All Board members voted Yes-5 No-0 motion carried

**DASA
COORDINATOR
TITLE IX
COORDINATOR**

A motion was made by Kevin Kelly, second by Susan Repko to appoint Tamara Belanger as the DASA Coordinator and Title IX coordinator.

All Board members voted Yes- 5 No-0 motion carried

**BOARD
ASSIGN-
MENTS**

The following committees were assigned for the 2020-2021 school year at no additional cost to the district

- A. Sports Committee- Ashley Barry
- B. Hot Lunch Appeals Officer- Kevin Kelly
- C. School Improvement Planning Team- Ashley Barry & Susan Repko
- D. District Audit Committee- All members
- E. NYSSBA Liaison- Susan Repko
- F. Policy Committee- Ashley Barry & Susan Repko
- G. Essex and Clinton County School Boards Association- Jared Whitley

ADJOURNMENT A motion was made by Kevin Kelly, second by Ashley Barry to adjourn at 7:16 pm.
All Board members voted Yes - 5 No-0

Motion Carried

District Clerk

Substitute list 2020-2021

Annie Bennett

Brooke Clark

Alexis DeZalia

Tracy Donaldson

Julie Ely

Becky Hartwell

Louise Higgens

Thomas Fuller

Debra Signorelli

Sharon Smith

Euanna Pigford

Jason Kirchberger

Tracy Gath

Molly Wisser

Kim Hall

Hannah Armstrong

Jeanine Melville

Bus Driver Substitutes

Natalie Royer Loiselle

Angela Slaterpryce

Stephen Gratto

Recommended Substitute Rates of Pay for 2020-2021

Certified Teacher Substitute (Current NYS Certification) = \$100.00/day. Once 10 cumulative days worked in school year rate increases to \$105/day

Non SLTA teacher hourly rate= \$25.00

Teachers Assistant Sub \$87.50

Nurse, RN substitute \$100/ day

Non-certified Teacher Substitute = \$90/day

Teacher Aide Substitute = \$12.50/hour

Cleaner/Custodian Substitute = \$12.50/hour

Typist Substitute = \$12.50/hour

Cafeteria Substitute = \$12.50/hour

Bus Driver Substitute = \$18.00/hour

BOE Upon the recommendation of Supt. Gratto, a motion was made by
APPROVES _____, second by _____ to approve the current
SUB LIST sub list for the 2020-2021 school year
All Board members voted Yes- No-

BOE Upon the recommendation of Supt. Gratto, a motion was made by
APPROVES _____, second by _____ to approve
PAY the substitute pay rates for 2020-2021 school year
RATES All Board members voted Yes- No-

BOE A motion was made by _____, second by _____ to authorize
AUTHORIZES payment of claims in advance of internal audit of public utility services,
PAYMENT postage, freight and express charges. Payment may also be made in advance
of authorization for petty cash.
All Board members voted Yes- No- motion carried

BOE Upon the recommendation of Supt Gratto, a motion was made by
APPOINTS _____ second by _____ to appoint Darrell
BUS DRIVER Clark as a full time bus driver effective September 2, 2020.
Mr. Clark will be compensated \$ 17.81 per hour
All Board members voted Yes- No-0 motion carried