

**SCHROON LAKE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING AGENDA  
THURSDAY, MARCH 25, 2021 7:00 PM - SCHOOL AUDITORIUM**

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
  - A. February 25, 2021
- IV. Public Participation
- V. Financial Reports
  - A. Approval of Warrant # 8
  - B. Treasurer's Report/Budget Status
  - C. Extra-Curricular Report
- VI. Superintendent's Report
  - A. CVES Annual Meeting
- VII. Board Discussion and Action Items
  - A. Approve CSE/CPSE and 504 recommendations
  - B. Accept Bus Driver Resignation
  - C. Appoint Long Term PE substitute
  - D. Approve Extra Curricular Appointments
  - E. Approve Site Supervisors
  - F. Approve Volunteer Assistant coaches
  - G. Approve 2021-22 OT, PT and Vision Contracts
  - H. Approve additional document restoration
- X. Budget Workshop Session
  - Budget Discussion
- XI. Public Participation
- XII. Executive Session (if needed and called)
- XIII. Adjournment

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR & BUDGET MEETING  
February 25, 2021

BOARD MEMBERS PRESENT:

Bruce Murdock  
Susan Repko  
Ashley Barry  
Kevin Kelly

BOARD CLERK

Lisa DeZalia

OTHERS PRESENT:

Supt Gratto	Tamara Belanger
Danielle Fosella	Michele Crandall
Mary Gereau	Malena Gereau
Lee Silvernail	Rick Dumolin
Chris Fariss	Ethan Fariss
Rachel Pelkey	Isiah Pelkey
Ricky Dumolin	Jacob Lyon
Elijah Yarosh	Gabby DeZalia
Alyssa Arnold	Maddie Anauo
Hailee Emmert	Saige Shaughnessy
Kayli Hayden	Jeff Cutting
Christian Gratto	

MEETING  
TO ORDER

President Bruce Murdock called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag.

PREVIOUS  
MINUTES

A motion was made by Susan Repko second by Ashley Barry to accept minutes of January 28, 2021 as presented  
All Board members voted Yes-4 No-0 motion carried

PUBLIC  
PARTICIPATION

Malena Gereau approached the Board and thanked them for being supportive of the sports programs and stated that at the time the decision was made to allow them to practice, we did not have all the facts. At this time many schools are participating in interscholastic play and members of the varsity basketball team would appreciate it if the decision to compete could be discussed again. Jeff Cutting thanked the Board for the opportunity to practice and would like to commend the girls varsity on showing up with the confidence to follow all the safety protocols put in place. He understands the risk and that it is not an easy decision. Lee Silvernail stated that strict guidelines are in place for teams wishing to compete against each other. Play would begin on March 8<sup>th</sup> through April 1<sup>st</sup>. Athletes would be playing with masks, no spectators will be allowed and there will be no sectional play. Mrs. Repko asked what the safety committee felt about the change. Mr. Gratto reported that they met today

and members felt the risk outweighed the benefit of for three week of play. They were in favor of spring sports, athletes would be outside and continue to follow strict guidelines. After much discussion all members of the Board agreed to allow Varsity Basketball to compete against other schools.

**TREASURER'S REPORT** A motion was made by Kevin Kelly, second by Ashley Barry to accept the Treasurer's Report dated 2/1/2021 as presented. All Board Members voted Yes- 4 No- 0 motion carried.

**CERTIFICATION OF WARRANT** A motion was made by Susan Repko, second by Kevin Kelly to approve Warrant #7 dated 02/1/21 All Board Members voted Yes-4 No-0 motion carried

**EXTRA CURRICULAR REPORT** A motion was made by Ashley Barry, second by Susan Repko to accept the Extra Curricular Report dated 01/31/21. All Board Members voted Yes-4 No-0 motion carried

**CAPITAL FUND TRANSFER** A motion was made by Ashley Barry, second by Kevin Kelly to approve the Capital Fund Transfer from the General Fund in the amount of \$62,725.00 All Board members voted Yes- 4 No-0 motion carried

**SUPT REPORT** Supt. Gratto reported that we now have 187 students in person with three new students starting this week. He plans to reach out to remote parents and see If any plan to return at the 25 week mark. He has been very impressed with attendance as few people have been sick.

**CSE/ CPSE 504 RECS APPROVED** A motion was made by Kevin Kelly, second by Susan Repko to approve the CSE/CPSE and 504 recommendations for #2907P, 10557, 40162, 20116, 10780 20103 and 10610 as presented. All Board members voted Yes- 4 No-0 motion carried

**RETIREMENT LETTERS ACCEPTED** Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko second by Ashley Barry to regretfully accept the retirement letter of Mary Gereau as Kindergarten teacher effective June 30, 2021. All Board members voted Yes- 4 No-0 motion carried

**RETIREMENT LETTERS ACCEPTED** Upon the recommendation of Supt. Gratto, a motion was made by Kevin Kelly second by Ashley Barry to regretfully accept the retirement letter of Kate Durant as special education teacher effective July 19, 2021. All Board members voted Yes- 4 No-0 motion carried

Mr. Murdock thanked Mrs. Gereau and Mrs. Durant for their years of dedicated service and for the tremendous support they have shown our students over the past thirty plus years.

**SPRING  
SPORTS  
DISCUSSED**

Golf, tennis, softball and baseball are slated to begin in April. Schroon Lake does not have the numbers to field their own baseball or softball teams. To participate in these two sports it will be necessary to merge with Bolton. There are concerns as crossover practices with students from another district and transportation will continue to be an issue. Two spectators per athlete are allowed for outdoor events. After some discussion the Board approved spring sports with the understanding that if the situation changes we can back out of the merger with Bolton. Both Varsity and modified programs have been approved.

**BUDGET  
DRAFT  
REVIEWED**

A draft budget was reviewed. The maximum tax cap has been figured at 2.03% the increase is \$134,587.00. Health care cost will increase 2%. The underground gas tank will need to be replaced at an estimated cost of \$250,000.00 It is necessary to replace a 22 passenger handicap bus not to exceed \$75,000.00 The current bus will need to be put out to bid as the trade in allowance was only \$3000.00. Deficit Spending was discussed and how much to use toward the budget to lower the tax levy. The summer school program was discussed and if approved would run from July 12- August 6 for elementary students. The morning portion would be academic as in the past and the afternoon would be run by the YMCA. High school students would still be able to participate in the credit recovery program which would go through August 13<sup>th</sup>.

**BUS  
QUOTE  
APPROVED**

A motion was made by Ashley Barry, second by Kevin Kelly to present the purchase of a 22 passenger school bus not to exceed \$75,000 to the voters at the annual meeting on May 18, 2012  
All Board members voted Yes- 4 No- 0 motion carried

**PUBLIC  
PARTICIPATION**

There were no concerns at this time.

**EXECUTIVE  
SESSION**

A motion was made by Susan Repko, second by Ashley Barry to go into executive session at 8:05 pm for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.  
All Board members Voted Yes- 4 No-0 Motion carried

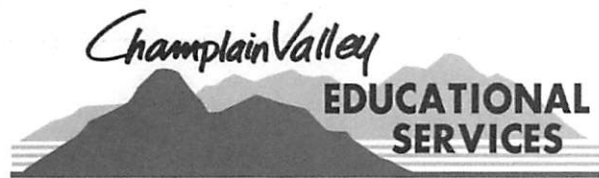
**EXECUTIVE  
SESSION**

A motion was made by Ashley Barry, second by Susan Repko to move out of executive session at 8:35 pm. No action taken  
All Board members voted Yes -4 No-0 Motion Carried

ADJOURNMENT A motion was made by Ashley Barry, second by Kevin Kelly to adjourn at 8:35 pm.  
All Board members voted Yes -4 No-0 motion carried

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District Clerk



P.O. Box 455, Plattsburgh, NY 12901 [www.cves.org](http://www.cves.org)

## CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471  
Management Services  
Business Office FAX 518-561-9382  
Employee Services FAX 518-324-6612

### CVES MISSION

*Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.*

## MEMORANDUM

**DATE:** March 15, 2021  
**TO:** Component District Board of Education Members and Trustees  
**FROM:** Meaghan Rabideau, District Clerk  
**SUBJECT:** Notice of Annual Meeting

Pursuant to Education Law 1950[4][0], you are hereby notified that the Annual Meeting of Clinton-Essex-Warren-Washington BOCES (Champlain Valley Educational Services) will take place on Wednesday, April 14, 2021, at 7:30 p.m., at the Instructional Services Center in Plattsburgh, NY. Due to COVID-19 and in accordance with Executive Order No. 202.1, the meeting will be held via Webex for participants outside of the BOCES. Remote participants may use the following address: <https://bit.ly/3ryWbmS> or participate by phone at +1-408-418-9388 United States Toll; Meeting number (access code): 129 879 4212.

The purpose of the meeting is to present the tentative administrative, capital and program budgets of Champlain Valley Educational Services for the 2021-22 school year in advance of the vote on the tentative administrative budget in individual component districts on April 22, 2021.

We kindly ask, for planning purposes, that you please indicate to your Superintendent whether you plan to attend this meeting (remote only).

Thank you.

MR

cc: Component District Clerks  
Component Superintendents

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES**

**ANNUAL MEETING**  
**(Remote Via Webex)**

**WEDNESDAY, APRIL 14, 2021**

**7:30 P.M.**

<https://bit.ly/3ryWbmS> or participate by phone at +1-408-418-9388 United States Toll; Meeting number  
(access code): 129 879 4212.

SCHOOL DISTRICT: \_\_\_\_\_

\_\_\_\_\_ Number of People Attending Annual Meeting

**PLEASE RESPOND TO MEAGHAN RABIDEAU**  
**BY MARCH 31, 2021**

# Resignation

Inbox

**Anauo, Alexis**

8:27 AM (9  
minutes ago)

to me

Dear, Mr. Stephen Gratto,

I am regretfully sending this email to resign my position as a bus driver effective March 8, 2021. I verbally notified Mr. Brent DeZalia on March 1, 2021. I have received another job opportunity that I couldn't pass up. I would like to thank you and your staff for being a great team and being a pleasure to work with.

Thank you again,  
Alexis Anauo

**Committee Recommendations for Board of Education Review with Details (March 25, 2021)**

<b>Meeting</b>	<b>Alt ID#</b>	<b>Age</b>	<b>Grade</b>	<b>Committee Reason</b>	<b>Decision</b>	<b>Disability</b>	<b>Recommended School</b>	
03/16/2021	40167	3:9	Preschool CPSE	Initial Eligibility Determination Meeting	Classified Preschool	Preschool Student with a Disability	Schroon Lake Central School	
		<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Speech/Language Therapy	03/29/2021	06/25/2021	Individual	2	Weekly	30 mins

**BOE Info:** Initial eligibility Determination Meeting:

## BOE ACTION ITEMS

Upon the recommendation of Supt Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Colby May as a long term Physical Education substitute beginning on March 9, 2021. Mr. May will be compensated \$175.00 per day

All Board members voted Yes \_\_\_\_\_ No \_\_\_\_\_ motion carried

### Extra Curricular Appointments

<b>Timekeeper-</b>	Pricilla Gould	\$50.00 per game
<b>Golf</b>	Lyle Hartwell	\$1590.00
<b>Tennis</b>	Brandon Kryszak Anna Stitt	\$1590.00 (to be shared equally)
<b>Theater Director</b>	Suzanne Hurtado	\$2000.00

### Site Supervisors

Amber Mieras & Louise Higgens \$25.00 per hour

### Unpaid Volunteer Assistant Basketball Coaches

David Pelkey

Rick Dumolin

Brian Baker

# Schroon Lake Central School District

1125 U.S. Rt. 9 PO Box 338 Schroon Lake, N.Y. 12870  
Phone (518) 532-7164 Fax (518) 532-0284

## Board of Education

Bruce Murdock, President  
Susan Repko, Vice President  
Kevin Kelly Sr., BOE Member  
Ashley Barry, BOE Member  
Jared Whitley, BOE Member



## District Officials

Stephen Gratto, Superintendent  
Tamara Belanger, Principal  
Madeline Reynolds, Guidance Counselor  
Lisa DeZalia, District Clerk  
Danielle Y. Fosella, District Treasurer

**AGREEMENT BETWEEN KATHRYNE KITCHEN SNIDE  
And  
THE SCHROON LAKE CENTRAL SCHOOL BOARD OF EDUCATION**

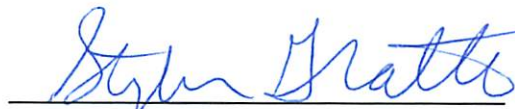
**KATHRYNE KITCHEN SNIDE and the SCHROON LAKE CENTRAL SCHOOL BOARD OF EDUCATION do hereby enter into a contract for the 2021/2022 school year.**

**Kathryne Kitchen Snide will provide twenty one (21) hours of Occupational Therapy a week at the rate of ninety dollars (\$90.00) per hour, starting September 7, 2021 concluding June 25, 2022**

**Should occasions occur when more than twenty one (21) hour per week is required, pre-approval by the Superintendent is required.**

**Should either party desire to terminate the agreement prior to June 25, 2022, a thirty (30) day notice, in writing, is required.**

  
Kathryne Kitchen Snide

  
Mr. Stephen Gratto, Superintendent  
Schroon Lake Central School

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020

**Schroon Lake School District  
Physical Therapy Agreement  
Regular School Year 2021-2022**

The Schroon Lake Central School District, hereinafter known as SLCSD and Higgins Adventure Group, LLC agree as follows:

**WITNESSETH:**

**WHEREAS**, Higgins Adventure Group, LLC agrees to provide Physical Therapy Services to SLCSD; and

**WHEREAS**, SLCSD desires to enter into an agreement with Higgins Adventure Group, LLC for the performance of such services; and

**NOW, THEREFORE**, in consideration of the promises and mutual covenants contained herein it is mutually agreed by and between the respective parties as follows:

**SCOPE OF WORK:**

1. Higgins Adventure Group, LLC agrees to provide SLCSD seven (7) hours of Physical Therapy Services per week, whose personnel shall be certified by the University of the State of New York, for Professional Practice, in New York State, as a Physical Therapist. Higgins Adventure Group, LLC shall provide Physical Therapy Services within the SLCSD agency setting, or the offices of Higgins Adventure Group, LLC. SLCSD agrees that the seven (7) hours will include travel to and from the District from personnel's home District of Keene. The following are examples of activities which will be performed by Higgins Adventure Group, LLC:

**I. Activities at School**

- a. Direct therapeutic services with the children (evaluation, screening, or treatment);
- b. Participation in School Based Committee meetings and IEP meetings;
- c. Instructing personnel in management and follow-through activities such as positioning and feeding programs;
- d. In-service Education Programs for school personnel as arranged by the educational director;
- e. Consultation regarding: adaptations of environment, or materials; special

equipment; activity programs such as adaptive physical education; resources available for the child;

- f. Conferences with parents (may be done in their home);
- g. Conferences with teachers regarding progress.

II. Activities that may occur at Higgins Adventure Group, LLC Offices: a.

- Writing of reports and evaluations;
- b. Making interagency contracts for resources and information;
- c. Writing progress notes and maintaining a medical record;
- d. Holding parent conferences as needed;
- e. Following-up on special services such as orthopedic clinic;
- f. Providing direct therapeutic services when deemed appropriate; g.
- Maintaining necessary statistical records.

III. For Homebound Students, Services May Be Provided at the Child's Home. Higgins Adventure Group, LLC shall also perform the following services:

- a. Handle all fiscal operations of the program;
- b. Provide qualified professional and administrative supervision of all activities undertaken by Higgins Adventure Group, LLC's personnel;
- c. Maintain written records of all client contact, at Higgins Adventure Group, LLC's offices, with duplicate records furnished to SLCSO on request;
- d. Assure that all activities performed by Higgins Adventure Group, LLC's personnel shall conform with current New York State Physical Therapy Practice Acts;
- e. Be liable for actions made in performance of duties by those personnel hired by Higgins Adventure Group, LLC, and by SLCSO;
- f. Provide SLCSO with a monthly statement of services and charges showing client contact and hours worked;
- g. Provide Malpractice Insurance at Higgins Adventure Group, LLC's cost and expense, in an amount of at least one million dollars for each claim, and three million dollars in aggregate, and SLCSO shall receive a copy of all policies of insurance. The Malpractice Insurance shall cover all personnel of Higgins Adventure Group, LLC performing services for SLCSO;
- h. Each party agrees to defend, indemnify and save harmless the other from any and all claim(s) arising out of services performed or obligations created hereunder by the other party, including those specifically arising out of the negligent acts or omissions (including the cost for legal services and the defense for any claims by either party).

2. SLCSO shall provide adequate and appropriate operational space for Higgins Adventure

Group, LLC to provide appropriate services.

3. Both Higgins Adventure Group, LLC and SLCSO shall mutually agree on the following:

- a. The clients who are to receive services;
- b. The schedule through which services shall be provided;
- c. The scheduling of personnel.

4. Higgins Adventure Group, LLC shall conform to all Provisions of New York State Education laws and Commissioner's Regulations.

5. Neither party may assign any rights, or delegate any duties hereunder, other than as provided for herein, without the express prior written consent of the other.

6. Higgins Adventure Group, LLC is retained by SLCSO only for the purposes and to the extent set forth in this Agreement, and Higgins Adventure Group, LLC's relation to SLCSO shall, during the period services hereunder, be that of an Independent contractor.

7. This writing contains the entire Agreement between the parties.

8. The failure of either party to this Agreement to object to or take affirmative action with respect to any conduct of the other, which is in violation of the terms of the Agreement, shall not be construed as a waiver of the violation or breach, or any future violation, breach, or wrongful conduct.

9. Higgins Adventure Group, LLC shall be responsible for Workers' Compensation and Disability Benefits Insurance's, on themselves and any personnel that they employ. SLCSO shall not be responsible for any State and Withholding and Social Security Taxes, which will be the responsibility of Higgins Adventure Group, LLC. SLCSO shall not be responsible to provide any fringe benefits to Higgins Adventure Group, LLC, or their personnel, that are available to the regular employees of SLCSO, and Higgins Adventure Group, LLC, PT waives any and all claims therefore.

**TERM:**

The term of this contract will be for the period of **September 1st, 2021 through on or about June 26th, 2022** provided however, that either party may terminate this Agreement on thirty (30) days notice given in writing by Certified Mail Return Receipt Requested, addressed to

the parties at the address listed above.

**PAYMENT:**

SLCSD shall pay Higgins Adventure Group, LLC the sum of Ninety Dollars (\$90.00), per hour. Work under the Agreement shall also include dictation and any other work done in support of SLCSD, during the contractual period. SLCSD shall pay the amount due, pursuant to said statement, by the 10<sup>th</sup> day following receipt by SLCSD of the Statement.

**TERMINATION:**

Either SLCSD or Higgins Adventure Group, LLC may terminate this agreement at any time by giving thirty (30) days written notice to the other contracting party. All payments and liability therefore by Higgins Adventure Group, LLC shall end on the date of termination and shall include all services performed up to the date of termination.

IN WITNESS WHEREOF, this agreement has been duly executed.

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Stephen Gratto,  
Superintendent of Schools  
Schroon Lake Central School District



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Gwendolyn Sturges ,PT,  
NPI# 1902982374  
NYS License # 009720-1  
Director Higgins Adventure Group, LLC

**Anne Kuhl**  
**Certified Orientation and Mobility Specialist and Teacher of the Visually Impaired**

**TEACHER OF THE VISUALLY IMPAIRED SERVICES**

This Agreement is made by and between independent contractor, Anne Kuhl with an office located at 70 Lake George Ave, Ticonderoga, New York 12883, and the Schroon Lake Central School, 1125 U.S. Rt. 9 Box 338, Schroon Lake, NY 12870.

**WITNESSETH:**

WHEREAS Anne Kuhl, an independent contractor, is able to provide Orientation and Mobility (O&M) services and/or needed Teacher of the Visually Impaired (TVI) services to children who are blind or visually impaired.

WHEREAS The Schroon Lake Central School is willing and able to proceed with the provision of services in accordance with this agreement.

NOW THEREFORE, in order to provide O&M services and/or TVI services, the Schroon Lake Central School and Anne Kuhl agree as follows:

1. Performance of this agreement shall commence on **September 1, 2021** and shall terminate on **August 31, 2022** at which time contract terms may be renegotiated if so desired by the Schroon Lake Central School and Anne Kuhl. Either party may terminate this agreement on thirty (30) day notice given in writing by Certified Mail Receipt Requested, addressed to the parties at the address listed above.
2. Anne Kuhl is reserved by the Schroon Lake Central School only for the purposes and to the degree set forth in this agreement, and Anne Kuhl's affiliation to the Schroon Lake Central School will be that of an Independent Contractor during the period of services.
3. Anne Kuhl agrees to provide the Schroon Lake Central School the mutually agreed upon amount of hours of O&M services and/or TVI services per month. Anne Kuhl is a certified vision specialist.

In providing these services, the certified service provider shall follow the protocol and procedures outlined by the Schroon Lake Central School.

4. Schroon Lake Central School agrees to pay Anne Kuhl an hourly rate of \$150.00 for service time and all meetings attended. This amount will include mileage.
5. If the school cancels a session, the student is absent or government closure of schools occurs, payment for the session is still required.
6. The quoted and contracted hourly rate excludes costs of adaptive equipment and items which are covered under Federal quota.
7. Payment shall be made on a monthly basis by the Schroon Lake Central School to Anne Kuhl upon an invoice, detailing services provided and meetings attended by Anne Kuhl.
8. Anne Kuhl will provide hours of service in accordance with the child's IEP as directed by the Schroon Lake Central School.

9. Any construction of adaptive equipment or custom made devices will be charged separately, on Anne Kuhl's invoice statement, subject to prior written approval of the Schroon Lake Central School.
10. Both Anne Kuhl and the Schroon Lake Central School shall mutually agree on the following:
  - The student who is to receive services
  - The services which will be provided; and
  - The schedule for which services shall be provided
11. Anne Kuhl shall conform to all Provisions of New York State Education Law and the Commissioner's Regulations.
12. Neither party may assign any rights, or delegate any duties hereunder, other than as provided for herein, without express prior written consent of the other.
13. Anne Kuhl agrees to maintain accurate and complete records that support Schroon Lake Central's reporting requirements, as well as accounting records. Anne Kuhl additionally agrees to retain such records for a period of five (5) years.
14. Anne Kuhl agrees to the confidentiality of all information relating to students who receive services under the terms of this agreement. Records shall not be released without the written consent of the student's parents or guardian with the exception of the Schroon Lake Central School.
15. This writing contains the entire agreement between the parties.
16. Anne Kuhl shall be responsible for Worker's Compensation and Disability Benefits Insurances, on herself. Schroon Lake Central School shall not be responsible for any State and Withholding and Social Security taxes, which will be the responsibility of Anne Kuhl. Schroon Lake Central School shall not be responsible to provide any fringe benefits to Anne Kuhl, that are available to the regular employees of Schroon Lake Central School, and Anne Kuhl waives any and all claims therefore.
17. Provider will maintain professional liability insurance and provide proof of insurance at time of contract agreement.

IN WITNESS THEREOF, the parties hereto have hereunto signed this agreement on the day and year appearing opposite their respective signatures:

Signature of Schroon Lake Central Superintendent

Date

Anne Kuhl

Date



3/12/21